



National Finance Center Security Officer Notification

Date: September 9, 2014

Subject: Agency Security Officer (ASO) User Group Meeting – New Orleans

Customer(s) Affected: All Agency Security Officers

The NFC Access Management Branch will host an ASO User Group Meeting on site in New Orleans, Louisiana and via Webinar on **November 13, 2014**. The date of the meeting has been changed from Wednesday, November 12, 2014, since that date falls immediately after the Veterans Day Holiday.

Chartered Bus Transportation will be provided between the selected hotels below and the National Finance Center on the day of the meeting. If you plan to travel to New Orleans for the meeting, you are encouraged to reserve your rooms early while government rates are available. More information will follow on the bus schedule.

Marriott	Sheraton	Astor Crowne Plaza
555 Canal St New Orleans, LA 70130 Phone: (504) 581-1000 Hotel Reservations: (888) 364-1200 http://www.marriott.com/hotels/travel/msyla-new-orleans-marriott/	500 Canal St New Orleans, LA 70130 Phone: (504) 525-2500 Hotel Reservations: (888) 627-7033 http://www.sheratonneworleans.com/	739 Canal St New Orleans, LA 70130 Phone: (504) 962-0500 Hotel Reservations: (877) 408-9661 http://www.astorneworleans.com/

The November meeting will begin at 10:00 a.m. Central Time and end at approximately 4:00 p.m. Central Time. **The registration deadline for attending in New Orleans is September 30, 2014.** Please confirm your attendance by clicking [here](#) and following these instructions:

1. Select November on the calendar
2. Click on the 13th
3. Select 10:00 a.m.
4. Fill in your name, email & phone number, then press Continue
5. Fill out the rest of the requested information, then click Finish.

You must take these steps even if you have previously registered. You do not have to create an account to register.

Both morning and afternoon sessions will be presented via webinar. You may provide topics or questions for the Open Forum via the registration form at the link above. Please check the [NFC Security Corner ASO User Group page](#) and your email for more information as it becomes available.

We look forward to your participation in the ASO User Group Meeting and we hope to see you in New Orleans in November.

Regards,

Lisa G Stafford, Chief
Access Management Branch
USDA, National Finance Center
(504) 426-2706
Lisa.Stafford@nfc.usda.gov